



## Planning and Development Services

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### MEETING MINUTE SUMMARY TOWN OF BRIGHTON PLANNING COMMISSION MEETING Wednesday, September 20, 2023 6:00 p.m.

**\*\*Meeting minutes approved on October 18, 2023\*\***

Approximate meeting length:

Number of public in attendance: 0

Summary Prepared by: Wendy Gurr

Meeting Conducted by: Commissioner Despain

**\*NOTE:** Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

## ATTENDANCE

Commissioners	Public Mtg	Business Mtg	Absent
Donna Conway		x	
Don Despain (Chair)		x	
Ulrich Brunhart		x	
Tom Ward		x	
Ben Machlis (Vice Chair)			x
Phil Lanuette (Alternate)			x
John Carpenter (Alternate)		x	

#### Commissioners and Staff:

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr		x
Jim Nakamura		x
Erin O'Kelley		x
Morgan Julian		x
Polly McLean		x

## BUSINESS MEETING

Meeting began at – 6:02 p.m.

- 1) Approval of Minutes from the August 16, 2023 Planning Commission Meeting.

**Motion:** To approve Minutes from the August 16, 2023 Planning Commission Meeting as presented.

**Motion by:** Commissioner Ward

**2<sup>nd</sup> by:** Commissioner Brunhart

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

- 2) Discussion of Amendment to Land Use Code to include reference to and requirements of Business License Requirements for Short Term Rentals.

*Polly said she thought it was important to be included in the land use code. Changed language regarding conditions and letters and has been updated last month, with Salt Lake City Public Utilities input. Sentence stating you must have a license to encompass the regulations and land use requirement. Ask for review and positive recommendation to the council.*

*Commissioners, counsel, and staff had a brief discussion regarding independence and input from planning commission, short term rental subcommittee will be reconvening and planning commission could have input, pc should not endorse and should be revisited, cap on short term rentals. Water*

*company letter, and sewer district confirms connection, requirement is in code, but requirement for a letter isn't. Add in "A letter from the Big Cottonwood Canyon Improvement District, that serves as the district for the property confirming that the property is connected to the sewer year-round."*

**Motion:** To recommend approval of the Amendment to Land Use Code to include reference to and requirements of Business License Requirements for Short Term Rentals to the Town of Brighton Council with one addition: A letter from the Big Cottonwood Canyon Improvement District, that serves as the district for the property confirming that the property is connected to the sewer year-round.

**Motion by:** Commissioner Ward

**2<sup>nd</sup> by:** Commissioner Brunhart

**Vote:** Commissioners voted unanimous in favor (of commissioners present)

- 3) Comprehensive Code Update: The Brighton Planning Commission will review potential updates to the Nonconforming Uses and Noncomplying Structures Chapter in the Town Municipal Code Title 19 Zoning. **Planner:** Erin O'Kelley (Discussion)

*Ms. O'Kelley provided a presentation regarding the comprehensive Code Update. Commissioners and staff had a brief discussion regarding uses, non-conforming uses, support carving out not in voted weird stuff throughout the canyon. Additions would have to meet current regulations, allowing existing buildings to continue, gentrification, Lessening or does not increase degree of non-compliance.*

*Commissioner Ward excused himself at 7:22pm*

*Continued discussion regarding a pitched roof and expanded second story.*

*Discussion in October will focus on Landscaping ordinance in Brighton, Parking ordinance, and Subdivisions.*

- 4) Other Business Items. (As Needed)

*No other business items to discuss.*

*Commissioner Brunhart adjourned the meeting.*

### **MEETING ADJOURNED**

**Time Adjourned – 7:45 p.m.**